**CHEDISTON AND LINSTEAD GROUPED PARISH COUNCIL**

A meeting was held on Monday 17 July 2017 at 7.30pm in the Linstead Village Hall

**AGENDA**

1. The Chairman welcomed Councillors and members of the public. Those present were. Graham Downing, Jo Wareham, John Ibbot, Mark Titchener, Sheila Clifford, Shelah Turley and Sarah Ward

2. Apologies for absence were received from Terry Tooze and Janet Heath

3. There were no declarations of Interest to record

4. Minutes of previous Planning Meeting held on Monday 26 June 2017 were circulated and recorded as a true and accurate account of the meeting and were duly signed..

5. Matters arising from minutes not covered by the agenda Item 5 public forum. – The Annual Parish Meeting is a meeting for villagers, there is no need for any Councillor to be present. The Clerk will chair the meeting in the absence of the Chairman or Vice-Chairman. Members of the public may discuss matters of their choosing. A resolution was made with reference to a minor planning issue being presented to the PC in the days leading to a planned meeting where there is insufficient time to add the said application to the Agenda, the Chairman will adjourn the meeting to discuss details with the Clerk and then re-convene the meeting. Any decisions will be recorded in the minutes. Regarding provision of a policy to maintain verge cutting. The PC does not have resources or staff to take on this responsibility. Our proper course of action is to keep Suffolk Highways informed of any immediate concerns over safety of our roadways. The Dragon Challenge took place on Saturday and it was a very enjoyable event. Two competitors were awarded a total of £60 from our PC. The challenge runs until 2 September.

6. Public Forum.- Chris and Hollie James spoke about their appeal against SCDC to run a dog grooming parlour at Peddars Way, Chediston. Hollie says she has had 50 enquires from local people even though she has not been able to advertise her business since SCDC turned down her application.

7. Finance – Quarterly Financial Statement given to Councillors. Cheques for signature - £200 to David Mantell to support web-site from transparency fund - Cheque for £60.00 for the hire of Chediston Church Room 2016/17. Cheque for £100 for clerks expenses (to include £60 for dragon challenge) Only one signatory was present at the meeting.

8. Public Forum, as part of Parish Council Standing Orders - Following our last meeting it was thought that the public forum was becoming negative and we would like this item to be more positive.. In future speakers would be thanked for their comments and responses would follow at a later date.

8. Internal Audit update – 5 Recommendations were received from the Internal Auditor and these have all been addressed. The period for the exercise of public rights ends on 14 July, Accounts will be sent to BDO by 28 July.

9. Planning – appeal DC/17/0237/FUL – Pedars Way, Halesworth Road, Chediston Courncillors discussed this application, unfortunately when we held a planning meeting to discuss this originally we were not quorate so were unable to respond although no objections were recorded. Clerk to respond in favour of the appellants. DC/17/2445/FUL -Vicarage Cottage, Church Road, Chediston – notification that the referral is to go before full planning Committee Econsultation process – Suffolk Coastal and Waveney DC are to implement an online system of notification of planning applications to reduce costs and increase public access. Unfortunately our PC holds meetings in halls that do not have access to wi-fi, So we will request not to be included in the scheme.

10. Chediston & Linstead Group Parish Council Code of Conduct – these were circulated via e-mail to Councillors and have been adopted and signed.

11. Network Assurance Team – from 1st July 2017 no legal notices will be e-mailed to local parish councils. Individual parishes are to log into the roadwork.org website and set the system to e-mail an alert directly to them for any street work or events in their area.

11. Correspondence. Mark Beresford, Next Police Locality Meeting Holton Village Hall, 19th July -2pm New Anglia Growth Hub (business support) Police Connect - Message

12. Correspondence for circulation. Clerks and Councils Intouch Magazine

Signed ……………………………………………….. Dated ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,