**CHEDISTON AND LINSTEAD GROUPED PARISH COUNCIL**

Meeting on Monday 20 November 2017 at 7.30pm in the Linstead Village Hall

**MINUTES**

1. The Chairman welcomed Councillors, those present were Graham Downing, Janet Heath, Jo Wareham, Mark Titchiner, Sarah Ward, Terry Tooze and Sheila Clifford.

2. Apologies for absence were received from Sheilah Turney and John Ibbott.

3. There were no declarations of Interest to record

4. Minutes of previous meeting held on Monday 25 September 2017 were circulated and recorded to be a true and accurate account of the meeting and duly signed.

5. There were no matters arising from minutes not covered by the agenda.

6. Public Forum. – There were no members of the public present.

7. Finance – Quarterly Financial Statement given to Councillors. Cheques for CAS - £20 donation for subscription - SALC - £60 for hosting One Suffolk web- site were signed. Clerk to request re-payment of the hosting fees from Cllr Stephen Burroughes as he said he could finance this from one of his budgets.

8. Precept setting for 2018/19 – discussion took place about next year’s financial commitments. Jo Wareham said she would invoice for the hire of the amenity field at a reduce cost of £100 per year. The Clerk will request a payment of £3000 from Suffolk Coastal District Council

11. Dates of Meetings 2017 - Meetings will be held on the 3rd Monday. of the month

15th January 2018, Chediston Church Room 19thMarch 2018, Linstead Village Hall .. 21st May 2018, AGM/Annual Parish Mtg, Chediston Church Room 16thJuly 2018, Linstead Village Hall 17th September 2018, Chediston Church Room 19th November 2018, Linstead Village Hall

12 Transparency Fund Grant - a request for the purchase of a lap top with software has been submitted to the Transparency Fund to support the Parish Council when the new Data Protection Legislation becomes live on 25 May 2018. We have also requested funds to support the maintenance of the web-site. This is the last year the Transparency Fund will be available.

13 - BT update re Chediston Phone box – The phone box has still not been repaired. SCDC suggested we contact BT directly to see if they will be prepared to allow us to purchase the phone box. Ubbeston PC used this route to obtain use of their phone box to house a defibrillator. Clerk has liaised with Ubbeston Parish Clerk to find out how they achieved this.

14. Correspondence. Suffolk Constabulary Suffolk – Mark Beresford - Newsletter Free one hour parking in Halesworth – contribution form Cllr Burroughes reports SCDC & WDC - East Suffolk Partnership – News release – super district council SCC – Consultation – Suffolk Mineral & Waste Local Plan LAIS - Disqualification criteria for Cllrs and Mayors Consultation

15. Correspondence for circulation. Clerks and Councils Direct Planning Direct – re neighborhood plan Glasdon catalogue -

16 AOB – Clerk would like to take part in training on Data Protection coming into force. Clerk to send Councillor’s a copy of the response to SCDC following the meeting at Council Offices in Melton A potential 220 housing development on the edge of Halesworth is being consulted on. No planning permission has been submitted to date. Clerk is to liaise with Waveney DC and report back on the current position. Clerk is to liaise with Halesworth Town Council to find out if other local Parish Councils have contributed to the car-parking fund.

17. Date and Time of next meeting is Monday 15 January 2018 at 7.30p.m. in the Chediston Church Room.

 Meeting ended at 8.15pm