1. **CHEDISTON AND LINSTEAD GROUPED PARISH COUNCIL**

A meeting was held on Monday 18 July 2016 at 7.30pm in the Linstead Village Hall

**MINUTES**

1. The Chairman welcomed Councillors and members of the public, those in attendance were Graham Downing, Janet Heath, Sheila Clifford, Shelagh Turley, Joanna Wareham, Mark Titchiner and Terry Tooze

2. Apologies for absence were received from District and County Councillor Stephen Burroughes. Cllr Burroughes sent his most recent reports and they were included in the Circulation folder.

3. There were no declarations of Interest to record.

4. Minutes of previous AGM meeting held on Monday 16 May 2016 were previously circulated and recorded as a true and accurate account of the meeting. They will be signed at the AGM meeting in May 2017.

5. Matters arising from minutes not covered by the agenda: Item 10. The Clerk is still liaising with Christopher Finbow from the Environmental Agency about ditch clearing along the B1123. Item 7. The Clerk met with Community Payback Scheme manager and 6 gripes along roadside need attention. The Clerk has spoken to Mr Ridgewell about historically overgrown field entrances that appear to be causing the flooding during periods of high rainfall. He says that he is not in a position to remedy these old entrances by excavation or installation of new culverts.

6. Public Forum. Concern was raised about the state of the verges along Church Road where growth is hiding the ditch and the runnoff gripes. This issue has been raised with Suffolk Highways and they were scheduled to complete this work by Friday 15th July. Mr Fossett has offered to pay for this work to take place if SCC do not meet their obligation. Again, concern was raised following recent high rainfall about the amount of water on the hill at Chediston Green. Councillors decided that the Clerk is to establish the legal position over ditch clearance and run off water.

7. Finance – Quarterly Financial Statement given to Councillors. Cheques for signature - £200 to David Mantell to support web-site from transparancy fund - Clerk expenses £73.44 (this was approved although a new cheque book is required)

8. Internal Audit update - The Clerk reported that the £50 unpresented cheque shown on the receipts and payments accunt 2015/16 needed to be included in the expenduture as a deduction therefore an amended document needed to be initialled by the Chairman and RFO before being sent to the external Auditor. This was actioned. Section 1 and 2 of the Annual Reports 2014/15 and 2015/16 are now displayed on the web-site

9. Trees/bushes/shrubs obstructing highways. It is noted that trees along the Wissett Road, Church Road and the B1123 are causing concern due to this years growing conditions and maintenance issues. It was suggested that a letter be sent to householder/landowners reminding them of their responsibilities. It was decided that a notice will be placed on the web-site to remind people of their resonsibilities to avoid obstucting the highway.

10. Temporary Road Closure, Chediston Green from Wissett Road 25.07.16 – 14.08.16 for Bank reconstruction. This notice was placed on the web-site and is displayed on the Chediston notice board.

11. Correspondence. Suffolk Constabulary, Mark Jackson, Locality Policy Commander from 04.07.16. Mark Beresford, Police Locality Meeting – 21.07.16 – Holton Village Hall (David | Mantell will attend) SCDC – The Government Prevent Strategy (a poster will be placed on the noticboard) SCDC – Engaement Forums, Enabling communities – meeting dates to follow. Thank you letters from AgeUK Suffolk,Headway and Community Action Suffolk

12. Correspondence for circulation. Clerks and Councils Neighbourhood Planning Network Event – 7.09.16 Coastline June 2016 SCC - Details of Suffolk Flood Risk |Management Strategies Link

13. AOB – Cllr Stephen Burroughes has been elected Vice-Chairman of SCC. He proposes to hold a Rural Broadband Summit event in September/October, Clerk to express and interest in the PC attending. Will Oldham has suggested the PC hold another fundraising Music Event on Saturday 15th October – details will follow. This is the same evening as the Linstead Harvest Supper. A suggestion has been submitted about the PC purchasing a large garden hopper for villagers to hire. Issues around where this could be stored, maintenance and health and safety were thought to negate the possibility. Itwas noted that works had began on the construction of a vehicular access on the B1123. SCC have not notified the PC that planning permission had been granted on appeal for this access. Jo notified the PC that she has submitted a planning application to SCC for 3 caravans on meadow land adjacent to Mill House, Halesworth Road, Chediston. Linstead have secured funding from Cllr Burroughes' Locality Budget to install disabled access to the Village Hall. An extra tranch of money is needed to install disabled W.C. facilites.

 14. The next PC meeting is to be held on Monday 19 September in Chediston Church Room at 7.30pm

 Meeting closed at 8.30pm

 Signed ........................................................... Date .................................................