**CHEDISTON AND LINSTEAD GROUPED PARISH COUNCIL**

Planning meeting held on Monday 1st June at 7.30pm in the Chediston Church Room

**MINUTES**

1. Janet Heath was proposed and seconded as Vice-Chairman. Janet accepted the office of Vice-Chairman. She welcomed Councillors and members of the public. Those in attendance were:- Janet Heath, Sheila Clifford, Sheilah Turley, Mark Titchiner, John Ibbott and Terry Tooze.

2. Apologies for absence were received from Joanna Wareham.

3. There were no declarations of Interest.

4. Minutes of previous AGM Meeting held on 18 May 2015 were circulated and reported to be a true and accurate account of the meeting. They will be signed at the AGM in 2016.

5. Matters arising from minutes not covered by the agenda-

Janet Heath handed copies of reports from Linstead Village Hall and the Parochial Church Council to be added to the AGM minutes.

Item 4 – Clerk reported that Councillor’s need to update the Register of interest themselves a link from Suffolk Coastal District Councilors will be e-mailed for them to use, if passwords were lost, please contact the electoral team at SCDC and a new one will be provided.

6. Public Forum.

It was reported by the owner of Clare Cottage that the planning application (Item 8) had come about after his builder suggested buttresses would add additional support to the wall after the wall had been tied in following advice from his architect. There was no mention of planning and he didn’t realise that it may be required. As there is sometime heavy traffic along the road it was thought it would make the wall more stable. During the construction there have been complements that the buttresses are very attractive.

Booking the hall for planning meetings– the Clerk is to make sure that as much time as possible is given when making last minute booking for the hall to accommodate planning meetings.

It has been suggested that all members of the public and social groups should be written to and invited to the AGM’s. This used to happen in times past. The Vice-Chairman thanked the speaker for this suggestion - This item will be Agended at a future PC meeting.

Following e-mail correspondence there has been concern that the AGM Agenda was not advertised on the web-site. The Clerk has apologised for this lapse but assured the public gallery that they were advertised on all three noticeboards. The web-master has said that the AGM was advertised on the Events page on the web-site and the Clerk will forward his responses to the member of public who raised her concern.

A Questions was raised about a possible music event taking place – the public gallery was informed that this will be discussed at the next PC meeting – A fund raising event to support local groups rather than using Precept monies to support local organizations.

7. Finance – there are no cheques for signature as the cheque book is with the internal auditors.

8. Planning – DC/15/1643/FUL – Clare Cottage, 6 Shop Row, Chediston – 3 brick and lime buttresses – from ground floor level (varying height due to variations in ground level – on a hill – Supporting the lean to at side of house, adjacent to road)

Councilors inspected the plans and considered the application, the application was proposed for approval and seconded, a vote took place four Councillors voted in favor of the application One Councillor voted against it.

10. There was no correspondence for circulation.

11. AOB.

Terry handed over £47.50 collected at the recent Car-Boot sale held on the Village Community Field.

12. Date and Time of next meeting is Monday July 20 2015 in the Chediston School Room.

Signed ………G Downing……… Dated ………22 June 2015…………..