

## **Chediston & Linstead Grouped Parish Council Meeting held Monday 21 March 2011 at the Church Rooms Chediston at 7.30 pm**

**1. The Chairman** Mr G Downing welcomed councillors and public.

**2. Apologies** were received from Mr Wilkinson.

**3. Declarations of Interest.** None were received.

**4. The minutes** of the meeting held 31 January 2011 & 8 February 2011 had been read. The councillors voted in favour of the chairman signing them.

**5. Matters arising.** The clerk advised that the district council would have no objection to an application for a further grit bin licence for a grit bin to be placed near the Hawthorns Chediston Green. The clerk reported that the district council could give no time scale for work on drains in Wissett Road but did suggest that they would look at the drains under the B1123 shortly. The chairman said he thought they had now done the B1123. A further reminder is to be sent regarding the drain near the lakes.

**6. Public forum.** Mr Dewale advised that he had viewed the precis of the last meeting on the website and had rung the clerk to advise he did not think the wording was correct. The clerk had promised to look at the words and had assured him that the minutes of the meeting would reflect that he had quoted the minutes of the Annual General Meeting on 24 May 2010 which showed that the public had requested grit bins be provided in the Chediston Green area near to the Hawthorns. Mr Dewale was concerned he had not seen a copy of them before the meeting. The chairman read out for him the relevant section in the agreed minutes of the meeting of 31 January 2011. The council were concerned and agreed to review the matter of précis at the end of the meeting. Mr Titchiner volunteered to distribute grit from the bin near Church Farm Chediston in the bad weather.

### **7. Planning matters.**

1/C/11/0305. Proposed installation of a small wind generator at Banes Farm, Cratfield Road, Linstead Magna, Halesworth. The council debated the matter and voted in favour of the application.

2/ C/11/0133 Erection of an Orangery at Rosecroft Farm, Chediston Green, Chediston, IP19 0BB. Notice was received from the District Council that permission had been granted for the extension.

### **8. Finance.**

a) The clerk reported that there was £4350.73 in the current account and £1232.24 in the deposit account. The council was reminded that as yet funds had not been removed from the current account for the hire of the amenity field and that there were funds ring fenced within it for hire of the field in the future.

b) Request from Suffolk Family Carers for a donation. This is to be looked at again at the Annual General Meeting.

c) Payment of bill for Chediston Church Rooms. £37.50  
Proposed, seconded and all in favour.

d) Payment of bill for Linstead Village Hall. £37.50  
Proposed, seconded and all in favour.

e) Clerks bill for work done October to end March £856.23  
Proposed, seconded and all in favour.

f) Clerks bill for administration costs £145.87  
Proposed, seconded and all in favour

**9. Report regarding the B1123 road.** The chairman reported that he had met with councillor C. Hart, councillor Magregor and Mr Barber (Highways section Suffolk County Council) He had shown them pictures of the accidents that had happened on the roads near to Bridge Farm Chediston and had walked the road with them. Regrettably despite all his arguments with them, Mr Macgregor decided that there were far too many gaps in the housing along the main road in Chediston and advised that he could not justify the expenditure of putting further signage up nor did he think that the police would be able to enforce any further speed limits there. However he agreed to make proposals for a traffic calming scheme that did not involve a statutory speed restriction.

**10. Her Majesty Revenue and Customs decree all parish clerks to be dealt with under PAYE.**

The council voted in favour of a resolution to allow the clerk to set up the necessary PAYE scheme. To run it and make all the necessary returns to the Inland Revenue and to sort out the paperwork to set up the direct debits. There was one vote against and it was pointed out to the council that it could involve the council in extra costs. The matter is to be reviewed again in the autumn.

**11. Parish Plans.** Annette Gray from Suffolk Acre has written to ask the council if it would like to have a parish meeting that she could attend to give a talk and discuss parish plans. The council advised that she had done this a couple of years ago. There was no need for her to come at present. Once the elections over the matter may need reviewing then.

**12. Grit Bins.** It was proposed, seconded and voted in favour that a further grit bin would be provided to be placed adjacent to the footpath near the Hawthorns in Chediston Green. It was proposed and agreed that the clerk is to ask for a duplicate of those bought earlier.

**13. Sign re dog fouling.**

The clerk reported that the District Council Planning had said that a small sign near to the ground would not require planning permission from them. However it might require permission from the Highways department if on a verge. The Highways department advised that such a sign would require a licence and that the council would have to write and request one. The parish council discussed at length the pro's and con's of having a sign regarding dog fouling. The overall opinion was that they did not think the council should spend money on it but had no objection should any member of the council take it upon themselves to erect a non permanent sign on a tree etc.

**14. Parish Council Elections 5 May 2011.**

The clerk distributed nomination forms for parish councillors and advised that notices were being put on the notice boards regarding the elections. It was agreed that this was a matter to go on the local website as well. Both Mr P Gregory and Mr S Burroughes advised that they were standing down and not looking for re-election. Mr Burroughes will be looking to be nominated as a district councillor. No one wished to go to Suffolk Association of Local Councils (SALC) on an election briefing.

**15. Risk Assessment.**

The councillors received a copy of the councils latest risk assessment for the year 2010-11. The various sections were discussed. It was agreed to ask Heelis & Lodge to do the internal auditing again this year. The grit bins will be added to the asset register. The document was proposed, seconded and signed.

**16. Correspondence**

- a) Suffolk Sport. The council did not feel that they should be involved with participating in making villagers fitter. The paperwork was put into the circulation folder.
- b) Halesworth Volunteer Centre Pathfinder transport. Request for poster to be put up was agreed.

- c) E mail re public transport. Councillor Guy Harding has advised that changes to public transport timetables will be published on [www.suffolk](http://www.suffolk.onboard.com) on board.com. They do not anticipate further major reductions or withdrawals to services other than those required to suit the commercial market.
- d) The clerk reported that an email has been received from the planning department at the district council offices. It appears they are no further forwards with regards to the matter of access onto a classified road at Old School Cottage, Halesworth Road Chediston. Mr Harding has passed the matter onto Kate Buck on the enforcement section there.
- e) Village of the year competition. There were no councillors prepared to organise the village so that it could go into the village of the year competition. The paperwork was put into the circulation folder.
- f) Suffolk Fire and Rescue Consultation. The councillors had no wish to complete the survey.
- g) Road Closures. 1/U5816 Christmas Lane Linstead Parva at the end of March 2011 & 2/C955 Lodge Lane Wissett. Notices are being put on the Notice boards.
- h) Correspondence was received to see if the villagers would like to start up or run an existing youth club. The council decided this was not an option as there are so few youngsters in the villages.

**17. Correspondence for circulation.** Put into the folder were the following.

- 1/ Glasdon Direct catalogue.
- 2/ Suffolk Acre Magazine.
- 3/ The Clerks and Council Direct Magazine.
- 4/ Whitehouse Enterprise Outdoor Play Furniture.
- 5/ Report from the Safer Neighbourhood team meeting.
- 6/ A guide to playground funding.
- 7/ Suffolk County Council closure of Southwold and Beccles Waste recycling sites.
- 8/ Copy of Kesgrave Town Council letter to Suffolk County Council regarding reduced funds from the government to the council.

**18. Other urgent matters.**

- a) It was agreed that if the précis on the website is being misread as the agreed minutes of a meeting then they should no longer be shown there. Minutes should not be published until such time as they are agreed and signed at the next meeting. The clerk will advise Mr Mantel.
- b) It was agreed to review whether the Aims and Priorities agreed by the council for 2007-2011 have been met once new councillors have been elected.
- c) The chairman extended his thanks and that of all the councillors for the hard work the retiring councillors had put in over the many years.
- d) It was reported that lead had been stolen from Wissett church roof.
- e) Concern was raised re the hedgerows near part of Mr Ingates farm. Some have been removed and others coppiced excessively.

**19. Date of the next meeting** Monday 16 May 2011. Parish Meetings at 7.30 pm followed by the Annual General Meeting. To be held at the Linstead Village Hall.  
The meeting was then closed.

Signed Mr G Downing

16 May 2011