**St Mary’s Chediston**

**PCC Meeting – ‘Whitwick’, 22nd January 2019, 7.30 p.m.**

**MINUTES**

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| **No.** | **Item** | **Comments** | **Action/by/date** |
| **1** | Opening Prayers | Led by Veronica | - |
| **2** | Present/Apologies | Present – Veronica, Graeme, Bobby, Ann, Julia, Carol  Apologies – Edward, David | - |
| **3** | Minutes of the PCC meeting of 8.11.18 | Minutes accepted as a true record. | Minutes approved/signed |
| **4** | Matters Arising | DMs concerns re safeguarding course were raised at Team Council.  Ann reported that the bench had been attended to.  Mower still at Linstead for repair.  Still waiting on Perfitts for completion date on Doug’s memorial plaque. | Team Council to feedback.  AGW to chase.  AGW to chase. |
| **5** | Safeguarding Issues | Team Council says insurance company have suggested they can refuse cover if SGT is not completed observed. So everyone on the PCC must hold CO training cert. Graeme has updated the matrix | Bobby, Julia and Carol agreed to do CO course.  Veronica to do C3  Graeme to provide links to on-line training. |
| **6** | Fabric/Maintenance Repairs | In David’s absence his report was discussed. Complaints received re cold in church and schoolroom. DM has contacted Pearce & Kemp re: testing output of current heaters. Alternative heating for the church owned schoolroom discussed. Maybe church/village fundraising events could be held for the necessary improvements. | Pearce & Kemp to inspect heating on 28.1.19. Report back to follow. |
| **7** | Churchyard Maintenance | Ongoing work by IC King on gravestones subject to work being deemed satisfactory by DM. | DM to monitor. |
| **8** | Finance Update   * Treasurer’s Report * Ipswich/Barclays/Doug Cady/Belfry * Charitable Giving * Donations received * Parish Share – Diocese and Team * Planned Giving/Gift Aid | Carol supplied details of charitable donations made on behalf of St Mary’s and also amounts received via donations from the bike ride, harvest, carol service etc. Full details will be forthcoming at APCM in April.  The parish share is due to go up marginally in 2019 and more significantly in 2020.  St Mary’s has been asked to support Water Aid by filling change jars during Lent.  It was discussed whether a list of hours worked in kind should be submitted to the treasurer for consideration in the annual report but it was decided that it would become too cumbersome.  Planned giving is up and running with four participants so far and another couple in the pipeline. | Graeme to place advert in church for parishioners to consider. |
| **9** | Team Council Update   * Halesworth Regeneration * Jan’s replacement * Team Development Away Day | Halesworth Church Regeneration – work has commenced and pews are out. VAMD proposed the donation of a chair (£100) out of church funds – it was decided that a chair could be donated on behalf of Chediston Village and we would seek contributions via the website. | Ann to prepare notice for website & liaise with DM. |
| **10** | Fundraising | An evening of music and poetry with Will Drew-Batty and Edward Wilson will take place but a date could not be settled on. Wine and nibbles will be served.  Via website invitation, a fundraising committee for village projects to the benefit of both church and schoolroom. | Julia, Will and Ronnie to find suitable date.  Ann prepare notice for website. |
| **11** | Doug Cady Memorial Update | Until we have a date for the placing of the tablet then no date can be fixed for the dedication at Doug’s Memorial Service | Awaiting Perfitts installation date. |
| **12** | Diocese/Ministry Issues - Clergy | Jan Bunday will be replaced if a suitable applicant attends for interview, it will be held before a large interview panel to include the Bishop. |  |
| **13** | Grave Plot Application – A Agius | Graeme brought a grave reservation request to the meeting. An informal agreement took place to reserve a plot for the sister of Gaetano Agius who was buried recently – if it were to be formalised a faculty would need to be applied for, takes too long. | PCC agreed the informal reservation. AGW to place a reserving stone on the plot position. |
| **14** | Donation for Jan Bunday’s retirement present | Jan’s last service will be at Holton on Feb 3rd. It was decided to send a card from all at St Marys and to make a £50 donation from church.  Holton to borrow our hymn books. | AGW to get card and leaving cheque to Pedro, team treasurer.  AGW hymn books to Holton. |
| **15** | Any other Business | Replacement stacking chairs for both church and schoolroom use.  New red carpet runner for church | Ann to research.  VAMD to see Halesworth Carpets and discuss options. |
| **16** | Dates of next Meetings | * Thurs. 18th April 2019 – APCM * Tues. 23rd July 2019 |  |
| **17** | Closing Prayers | Concluded by Veronica | - |

**Minutes accepted as a true record of the meeting.**

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**Revd. Edward Rennard, Chairman of PCC**

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**Veronica Downing, Acting Secretary of PCC**